

# WILEY

## 所属機関でのOA契約を 利用するための オープンアクセス出版 手続きガイド

(ハイブリッドOA誌での出版手続き)

ワイリー・パブリッシング・ジャパン  
(2025年8月改訂)



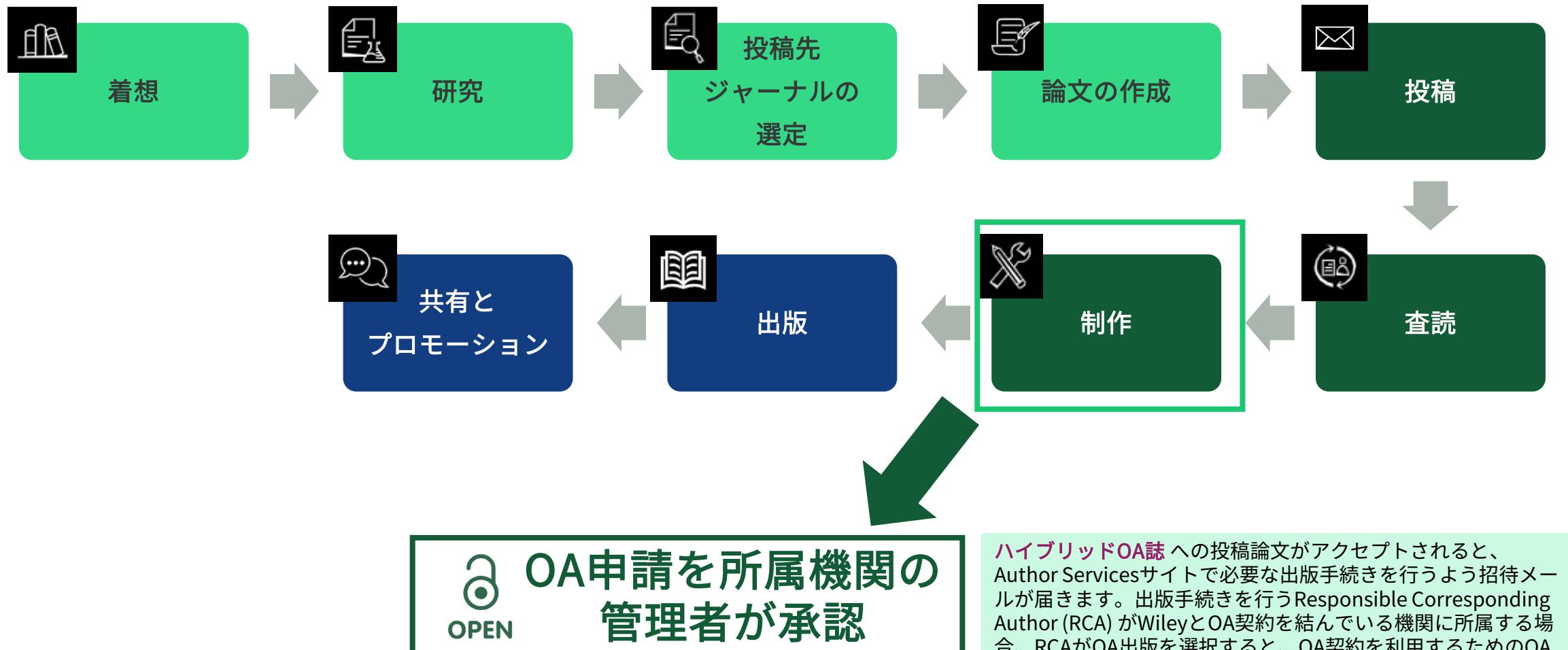
# はじめに

このガイドは、ご所属機関がWileyとオープンアクセス(OA)契約を結んでいる場合の、ハイブリッドOA誌での出版手続きを解説しています。

- **ハイブリッドOA**

論文の投稿先がハイブリッド誌 = 収録論文の閲覧のために購読契約を要するジャーナルのうち、著者が選択的に自分の論文をOA化できるもの

# ハイブリッドOA誌での論文出版の流れ



ハイブリッドOA誌への投稿論文がアクセプトされると、Author Servicesサイトで必要な出版手続きを行うよう招待メールが届きます。出版手続きを行うResponsible Corresponding Author (RCA) がWileyとOA契約を結んでいる機関に所属する場合、RCAがOA出版を選択すると、OA契約を利用するためのOA申請が所属機関に送られます。申請が承認されると、OA出版のためのAPC（論文出版料金）が契約によってカバーされます。

# 論文のアクセプト通知メールにOA出版の案内

所属機関とWileyとの  
OA契約を利用可能

In Production: Your article accepted in <journal title>

Dear Author,

Article ID: <article ID>

Article DOI: <DOI>

Journal: <journal title>

Congratulations on the acceptance of your article for publication in <journal title>.

Your article has been received and the production process is now underway. We look forward to working with you and publishing your article. Using Wiley Author Services, you can track your article's progress.

Wiley and <eligible institution> have an agreement to cover the cost of your open access publishing.

Please click on the link below to login using <email>:

<https://authorservices.wiley.com/home.html>

If applicable, a list of available actions will appear below – check out your Author Services Dashboard for all actions related to your articles.

Sign your license agreement (REQUIRED)

Track your article's progress to [publication](#)

Submit an [OnlineOpen](#) order to make your article open access. Hint: Your open access publication fees may be covered by your institution or funder. [Learn more](#).

Access your published [article](#)

Invite your colleagues to view your published [article](#)

If you need any assistance, please click [here](#) to view our Help section.

Sincerely,  
Wiley Author Services

# Author Services - Manage Articleから手続きを開始

## Author Services Dashboard ページ

論文が投稿先ジャーナルに  
アクセプトされると、Author  
Servicesサイトで必要な手続き  
を行うよう著者に招待メール  
が送られます。

Dashboardページでは、何ら  
かのアクションが必要な論文  
が上に表示されます。

‘Manage article’ ボタンを  
クリックして、手続きを開始  
します。

The screenshot shows the 'Manage this article' page for the 'International Journal for Numerical Methods in Biomedical Engineering'. The page displays a thumbnail of the journal cover, the title, DOI (10.1002/cnm.4414), and status (In Production). A 'Required Actions' section lists 'Sign license' and 'Review Open Access eligibility'. The 'Sign license' section includes a 'Continue Signing License' button. The 'Review Open Access eligibility' section states that the article is eligible for open access through the institution at no fee. A 'Publication History' sidebar shows a green dot for 'Accepted' (January 26, 2021) and a blue circle for 'In Production'. A 'Help with this article' sidebar provides a link to the FAQ page.

Manage this article

International Journal for Numerical Methods in Biomedical Engineering

Test article

DOI: 10.1002/cnm.4414

Status: In Production

▲ Required Actions

Sign license

Please sign your license for your article to be published.

Continue Signing License →

Review Open Access eligibility

Article is eligible for Open Access through your institution at no fee

Wiley and <eligible institution> have an agreement to cover the cost of your open access publishing.

Select open access at no additional charge →

Publication History

Accepted  
January 26, 2021

In Production  
See required actions for next step

Help with this article

For help with your license or ordering open access, please visit our [FAQ page](#) or start a chat with Customer Support by clicking the Help icon below.



## Step 1: 著者の役割を確認

# 著者の役割を確認

## 著者の役割

Author Servicesでは、論文投稿時の情報に従つて、著者リストが表示されます。そのうち Corresponding Author (責任著者。1人または複数) にチェックを入れてから、Confirmをクリックしてください。

もし著者リストに誤りがあり、修正が必要な場合は “This list is incorrect” を選んでください。

WILEY Home My Dashboard Authors ▾ Reviewers ▾ Editors ▾ Help ▾ Q LOGIN REGISTER

MY ARTICLES COMMUNICATION HISTORY ORDER HISTORY MY AUTHOR PROFILE

← Back to Manage this Article

Rapid Communications in Mass Spectrometry

Optimization of compound-specific chlorine stable isotope analysis of chloroform using Taguchi design of experiments

DOI: doi.org/10.1002/rcm.8922

Confirm Author Roles

Funders & Grant Details

Your Affiliations

Copyright ownership

License Selection

License Signing

Confirm corresponding author(s)

Corresponding authors will have their contact information included on the final published article.

Most articles only have one or two corresponding authors.

Berhane Abrha Asfaw

Kaori Sakaguchi-Söder

Anat Bernstein Corresponding author

Hagar Siebner

Christoph Schüth

Selections made here will be reflected on the final published paper.

You will not be able to change this selection during proofing.

This list is incorrect

Confirm 1 corresponding author →

# Responsible Corresponding Author の確認

この画面では、前の画面で選んだ Corresponding Author の中から、**Responsible Corresponding Author (RCA)** を1人だけ選びます。

RCAは、ライセンス契約書への署名をはじめ、論文の出版手続きに関して責任を持つ唯一の著者です。所属機関に**対して論文のOA化を申請できるのはRCAだけです。**

著者名の右に南京錠のアイコンが付いていれば、その著者の所属機関がWileyとOA契約を結んでいて、論文のOA化を申請する資格があることを示します。

Confirm Authors

Funders & Grant Details

Affiliations

Copyright ownership

License Selection

License Signing

Which corresponding author is responsible for remaining publication activities?

Wiley requires one corresponding author to be assigned to complete remaining pre-publication activities, including:

- Confirming the article's funding information
- Verifying affiliation with institutions that have pre-paid for Open Access publishing fees
- Arranging payment for Open Access fees, when applicable
- Signing the copyright license and/or gathering signatures from copyright owners
- Reviewing online proofs of the final article

 Article may be eligible for Open Access APC funding or discount

- Information provided at submission indicates Christoph Schüth may be affiliated with Technische Universität Darmstadt.
- Information provided at submission indicates Hagar Siebner may be affiliated with Technische Universität Darmstadt.
- Information provided at submission indicates Berhane Abrha Asfaw may be affiliated with Technische Universität Darmstadt, Technische Universität Darmstadt and Technische Universität Darmstadt.

If you wish to participate, they should be assigned as the responsible corresponding author.

Berhane Abrha Asfaw 

Kaori Sakaguchi-Söder 

Anat Bernstein 

Hagar Siebner  Responsible corresponding author 

Christoph Schüth 

[Corresponding authors](#)

[Assign responsible author](#)

# WILEY



## Step 2: 研究助成情報の確認

---

# 研究助成団体の確認

## 研究助成団体

投稿時にFunder（研究助成団体）を入力していれば、その団体名が表示されます。  
この画面でFunderを追加することもできます。

The screenshot shows a manuscript submission interface for 'Journal of Adolescent & Adult Literacy' (Test article, DOI: 10.1002/jaal.81557). The 'Funders & Grant Details' section is highlighted with a blue box. A sub-modal window is open, also highlighted with a blue box, asking 'Please confirm your funders for this article'. It lists three funding bodies: 'Deutsche For...', 'Deutsches Zentrum für Herz-Kreislaufforschung', and 'Deutsches Forschungszentrum für Gesundheit und Umwelt, Helmholtz Zentrum München'. The 'Deutsche For...' entry is currently selected. The interface includes a 'Back to Dashboard' link, a search bar, and a user profile icon.

# 研究助成の詳細情報

## 詳細情報

次の画面では、研究助成番号などの詳細情報を入力します。

WILEY Home My Dashboard Authors ▾ Reviewers ▾ Editors ▾ Help ▾  Search 

[← Back to Dashboard](#)

Journal of Adolescent & Adult Literacy

Test article

DOI: 10.1002/jaal.81557

**Funders & Grant Details**

Affiliations

Copyright Ownership

Open Access Options

License Agreement Types

Payment

License Submission

Please provide grant details for the funders

If you have received a grant number from your funders, please add it here. If you did not receive any number, then please check 'I have not received a number for this grant'.

Wellcome Trust

Grant Number **\***  Add Recipients (optional)  Add one or more recipients ▼ Add another grant

I have not received a number for this funder

[← Funders](#) Confirm & proceed →



## Step 3: 所属機関の確認

---

# RCAの所属機関を確認

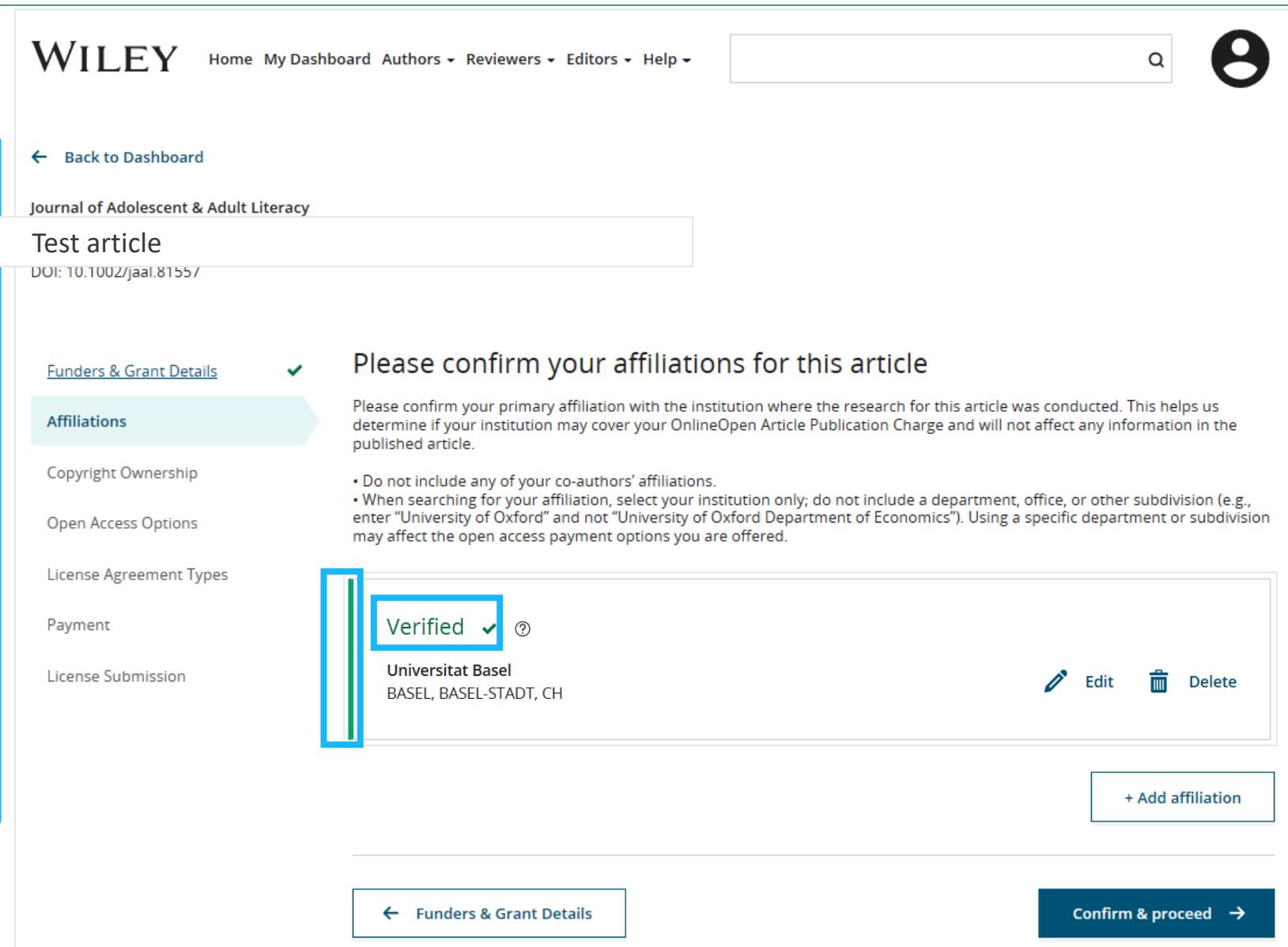
## 所属機関の確認／入力

この画面で著者は affiliation (所属機関) を確認するよう求められます。

論文の投稿時に、RCAが論文投稿システムで所属機関を登録済みであれば、その機関名が表示されます。

この画面で確認が必要なのは、RCAの所属機関です。RCA以外の著者の所属機関は、ここでは影響しません。

機関名の左に緑色の線と、機関名の上に 'Verified' の文字とチェックマークが表示されていれば、学術機関の国際的なデータベースである Ringgold に存在する機関であることを意味します。



The screenshot shows a Wiley manuscript submission interface. The top navigation bar includes 'WILEY', 'Home', 'My Dashboard', 'Authors', 'Reviewers', 'Editors', and 'Help'. A search bar and user profile icon are also present. The main content area shows a 'Journal of Adolescent & Adult Literacy' article titled 'Test article' with DOI: 10.1002/jaal.8155. On the left, a sidebar lists 'Funders & Grant Details' (selected), 'Affiliations' (highlighted with a blue box and checked), 'Copyright Ownership', 'Open Access Options', 'License Agreement Types', 'Payment', and 'License Submission'. The main content area displays a 'Please confirm your affiliations for this article' section with instructions and a note about primary affiliation. It shows an affiliation entry for 'Universitat Basel' with a 'Verified' status (indicated by a green line and a checked box). Below this are 'Edit' and 'Delete' buttons, and a '+ Add affiliation' link. At the bottom, there are 'Funders & Grant Details' and 'Confirm & proceed' buttons.

# RCAの所属機関を入力

## 所属機関の確認／入力

投稿時に所属機関を入力しなかった場合や、兼任先の機関を追加したい場合は、前の画面で”Add affiliation”をクリックします。ボックスに機関名の一部を入力すると、Ringgoldデータベースから候補が表示されるので、その中から当てはまる機関を選んでください。

WILEY Home My Dashboard Authors ▾ Reviewers ▾ Editors ▾ Help ▾ Search User icon

← Back to Dashboard

Journal of Adolescent & Adult Literacy

Test article

DOI: 10.1002/jaal.79856

[Funders & Grant Details](#) ✓

[Affiliations](#)

Copyright Ownership

Open Access Options

License Agreement Types

License Submission

Please specify your affiliations for this article

Please add your primary affiliation with the institution where the research for this article was conducted. This helps us determine if your institution may cover your OnlineOpen Article Publication Charge and will not affect any information in the published article.

- Do not include any of your co-authors' affiliations.
- When searching for your affiliation, select your institution only; do not include a department, office, or other subdivision (e.g., enter “University of Oxford” and not “University of Oxford Department of Economics”).

Max Planck G

FROM YOUR PROFILE

Max-Planck-Gesellschaft  
MÜNCHEN, BAVARIA, DE

ALL OTHER INSTITUTIONS

Max-Planck-Institut für Herz- und Lungenforschung W G Kerckhoff-Institute  
BAD NAUHEIM, HESSE, DE

Max-Planck-Innovation GmbH  
MÜNCHEN, BAVARIA, DE

Cancel Proceed →

# 複数の所属機関がある場合

## 複数の所属機関がある場合

所属機関がWileyとOA契約を結んでいる場合は、紫色の"Open Access"ボックスが表示されます。

画面例の University of Basel のように、紫色のボックスが表示されていない場合は、WileyとOA契約を結んでいないことを意味します。

[← Back to Dashboard](#)

Journal of Adolescent & Adult Literacy  
Test article  
DOI: 10.1002/jaal.81557

[Funders & Grant Details](#) ✓

[Affiliations](#)

Copyright Ownership

Open Access Options

License Agreement Types

License Submission

Please confirm your affiliations for this article

Please confirm your primary affiliation with the institution where the research for this article was conducted. This helps us determine if your institution may cover your OnlineOpen Article Publication Charge and will not affect any information in the published article.

- Do not include any of your co-authors' affiliations.
- When searching for your affiliation, select your institution only; do not include a department, office, or other subdivision (e.g., enter "University of Oxford" and not "University of Oxford Department of Economics"). Using a specific department or subdivision may affect the open access payment options you are offered.

Verified ✓ ⓘ	<a href="#">Edit</a> <a href="#">Delete</a>
Universitat Basel BASEL, BASEL-STADT, CH	

Verified ✓ ⓘ	<a href="#">Edit</a> <a href="#">Delete</a>
Max-Planck-Gesellschaft MÜNCHEN, BAVARIA, DE	

[Open Access](#)

This institution has an agreement with Wiley and the article is eligible for open access at no cost to you.

# 複数の所属機関がWileyとOA契約を結んでいる場合

## 複数の所属機関がWileyとOA契約を結んでいる場合

WileyとOA契約を結んでいる所属機関が複数ある場合は、このような画面が表示されます。その中から、この論文の基になる研究を行った主たる機関を選んでください。

The screenshot shows a digital interface for selecting an affiliation. At the top, it displays the journal 'Journal of Adolescent & Adult Literacy' and the article title 'Test article' with DOI '10.1002/jaal.81557'. A sidebar on the left lists 'Funders & Grant Details', 'Affiliations' (which is selected and highlighted in blue), 'Copyright Ownership', 'Open Access Options', 'License Agreement Types', and 'License Submission'. The main content area asks 'Where did you spend the most time researching this article?' and states that institutions with a Wiley agreement will cover publication charges. It lists two verified institutions: 'University of Oxford' (OXFORD, GB) and 'Max-Planck-Gesellschaft' (MÜNCHEN, BAVARIA, DE). A blue box highlights the 'University of Oxford' entry. At the bottom, there are buttons for 'Affiliations' (with a back arrow) and 'Confirm & proceed' (with a right arrow).



## Step 4: 著作権者の選択

---

# 論文の著作権者

## 論文の著作権者

著者には、論文の Copyright Ownership (著作権者) の選択肢が表示されます。一般には著者自身が著作権者となります。例外となるのは、政府職員や企業の社員が業務の一環として論文を出版する場合などです。

[Funders & Grant Details](#) ✓

[Affiliations](#) ✓

[Copyright Ownership](#)

[Open Access Options](#)

[License Agreement Types](#)

[License Submission](#)

### Copyright ownership

The following steps will establish who has copyright ownership for the work.

After we have identified the relevant copyright owners, we will provide instructions on how the license(s) can be signed and submitted.

**Do you own the copyright to this work?**

Please select and confirm from the following options

Yes, I own the copyright to this work  
*This is the correct selection for many works*  
In most academic and healthcare institutions, faculty retain the copyright for work that they have authored. Please check with your institution to see if different policies apply.

No, I do not own the copyright to this work  
*Another party may own the copyright to this work*  
This can apply if:

- This work was completed as part of official duties during the course of employment. Example employers where this can apply:
  - Local government agencies (U.S., U.K., etc.)
  - Private companies
  - Intergovernmental Organizations (IGOs) or Non-governmental Organizations (NGOs)
- There is a related clause outlined in the original statement of work
- The work has been contracted or 'made for hire'





## Step 5: OA出版を選択

---

# OA出版を選択

## OA申請を行うには

前の画面で確認した所属機関が、WileyとOA契約を結んでいることが示されます。論文のOA出版を申請する場合は、Yesを選びます。

一方、OAにしたくない場合は”Keep my article subscription-only”を選びます。ジャーナル編集部によってAPC（論文出版料金）が免除される場合もこちらを選んでください。

← Back to Manage this Article

International Journal for Numerical Methods in Biomedical Engineering  
Test article  
DOI:10.1002/cnm.4413

[Funders & Grant Details](#) ✓  
[Affiliations](#) ✓  
[Copyright Ownership](#) ✓  
**Open Access Options**  
[License Agreement Types](#)  
[License Submission](#)

Do you want to make your article open access?

**Open Access**

Wiley has an agreement with your institution, Karolinska Institutet, to cover eligible open access article publication charges (APCs) for their affiliated authors. Visit our [Bibsam](#) page to find out what type of APC coverage is available from your institution.

Make your article freely available for everyone to read, copy, distribute and share.

Publishing open access:

- Enables the greatest possible readership and multidisciplinary influence
- Allows your article to be cited widely and achieve the greatest possible impact in your field
- Complies with open access mandates - retain copyright and choose a Creative Commons license

[Copyright Ownership](#) [Keep my article subscription-only](#) **Yes, make my article open access →**

# 例外1：OA契約を利用せず、APCを自己負担してOA出版したい場合

## OA申請の却下を受ける

何らかの理由で、所属機関のOA契約を利用せず、APCを自己負担してOA出版したい場合は、前ページの画面で**一旦Yesをクリック**してOA申請を行った後、所属機関の管理者に連絡を取って**申請の却下**を受けてください。所属学会によるAPC会員割引の利用時も同様です。（詳しくは次頁）

申請が却下された後は、Author Servicesに戻って改めてOA出版を選択すると、APC自己負担でのOA出版が可能になります。（右のリンク先に詳細）

1. 前ページのOA選択画面でYesをクリックしてOA申請を行う
2. 管理者に連絡して申請の却下を受ける
3. Author Servicesに戻って、改めてOA出版を選択（詳しい手順は下のリンク先）

Yes, make my article open access →

### ② Make this article Open

Open access makes your article immediately and freely available to read, download, and share.

Discounts may be available

Order Open Access

<https://authorservices.wiley.com/author-resources/Journal-Authors/open-access/hybrid-open-access/how-to-order-hybrid-open-access.html>

# 例外2：所属学会による会員向けAPC割引を利用する場合

## 会員向け割引の利用

一部の学会誌では、学会に所属する会員向けにAPC割引を適用しています。それを利用してOA出版したい場合は、前ページと同様に、OA選択画面で**一旦Yesをクリック**してOA申請を行った後、所属機関の管理者に連絡を取って**申請の却下**を受けてください。

その上で、Author Servicesに戻って改めてOA出版を選択し、APCの支払いに関する画面で割引の適用を受けるための必要情報を入力してください。

1. 前ページと同様に、管理者に連絡してOA申請の却下を受けた上で、Author ServicesでOrder Open Accessから改めてOA出版を選択する

2. APC金額が表示される

You chose to make this article open access

This journal offers an option to make your article open access. Some funders and institutions require open access. Check with your funder and/or institution to find out their open access policies, or visit our [Author Compliance Tool](#) to learn more.

- Available to everyone immediately on publication
- No embargo period for final article
- You retain copyright with a Creative Commons license

### Open Access Article Publication Charge\*

USD \$2600

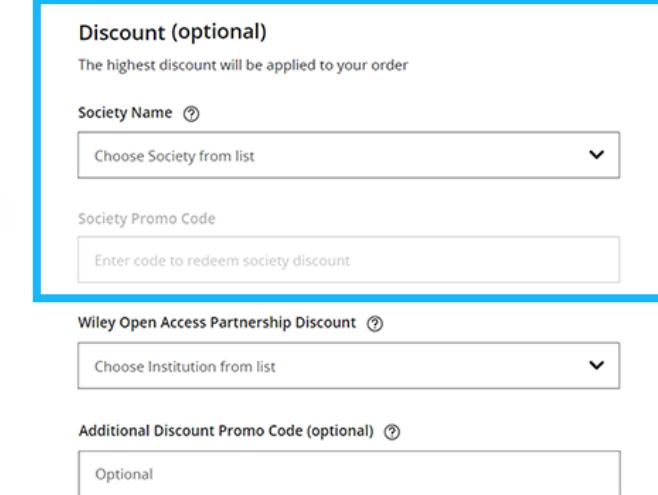
GBP £1750

EUR €2150

\*This is an optional charge which only applies if you want to publish your article as open access. Currency will be determined based on the billing address provided at payment. Prices listed do not include any additional discounts for which you may be eligible or applicable taxes.

3. Discount (optional) の項目で学会名を選択し、学会から指定された割引コードを Society Promo Code欄に入力する  
(詳しい手順は下のリンク先)

<https://authorservices.wiley.com/author-resources/Journal-Authors/open-access/hybrid-open-access/how-to-order-hybrid-open-access.html>



Discount (optional)

The highest discount will be applied to your order

Society Name ②

Choose Society from list

Society Promo Code

Enter code to redeem society discount

Wiley Open Access Partnership Discount ②

Choose Institution from list

Additional Discount Promo Code (optional) ②

Optional

## 例外3：アクセプト時にOA出版を選ばなかったが、後からOA申請したい場合

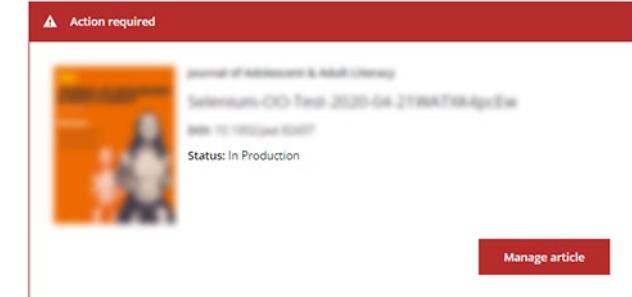
### Author Servicesに戻って申請

OA契約の対象としての条件を満たす論文であれば、アクセプト時にOA出版を選ばなかった場合でも、後からAuthor ServicesでOA申請することができます。

OA申請は論文の出版前・出版後を問わず可能です。

1. Author Servicesで Manage Article をクリック
2. Order Open Access をクリック
3. 以降は以下のリンク先の手順に従ってください (Step 5 以降は “My APC will be covered by an institution or funder that has an open access arrangement with Wiley” の項目を参照)

<https://authorservices.wiley.com/author-resources/Journal-Authors/open-access/hybrid-open-access/how-to-order-hybrid-open-access.html>





## Step 6:

### CCライセンスの選択

---

# CCライセンスの選択

## CCライセンスの種類

OA出版を選択した場合、著者は、クリエイティブコモンズ(CC)ライセンスを選択するよう求められます。

ジャーナルによって、選択可能なCCライセンスの種類が異なります。

CCライセンスの種類ごとに簡単な説明が追記されており、著者がライセンスを選択する際に役立ちます。

International Journal for Numerical Methods in Biomedical Engineering  
KEMO test 4  
DOI:10.1002/cnm.36197

Funders & Grant Details ✓  
Affiliations ✓  
Copyright Ownership ✓  
Open Access Options ✓  
License Agreement Types  
License Submission

Based on the information you provided, these are your available license options. Please make a selection below.

	CC BY Creative Commons Attribution <input type="radio"/> Choose CC BY	CC BY-NC Creative Commons Attribution NonCommercial <input type="radio"/> Choose CC BY-NC	CC BY-NC-ND Creative Commons Attribution NonCommercial NoDerivatives <input type="radio"/> Choose CC BY-NC-ND
Authors can:	✓	✓	✓
Generally retain copyright grant a non-exclusive license			
Enter into other publishing agreements	✓	✓	✓
Archive in an institutional repository, subject archive or personal website			
Readers can quote and cite in research	✓	✓	✓
Readers can:			
Create modified versions including abridgments, annotated versions, excerpts and figures	✓		
Release modified versions under terms of their choosing including CC license		✓	
Readers can redistribute commercially	✓		
	<input type="radio"/> Choose CC BY	<input type="radio"/> Choose CC BY-NC	<input type="radio"/> Choose CC BY-NC-ND



## Step 7:

### ライセンス契約書の署名と OA出版の申請

---

# ライセンス契約書の署名

## 署名

前の画面で選択したCCライセンスに基づくライセンス契約書に署名します。

- "I agree..." にチェック
- 名前を入力

← Back to Dashboard

Journal of Adolescent & Adult Literacy  
Test article  
DOI: 10.1002/jaal.81557

[Funders & Grant Details](#) ✓ Please sign the license

[Affiliations](#) ✓

[Copyright Ownership](#) ✓

[Open Access Options](#) ✓

[License Submission](#)

**Creative Commons Attribution License**  
This license lets others distribute, remix, tweak, and build upon your work, even commercially, as long as they credit you for the original creation. This is the most accommodating of licenses offered. Recommended for maximum dissemination and use of licensed materials.

**Journal of Adolescent & Adult Literacy**  
Published by Wiley on behalf of International Literacy Association (the "Owner")

**LICENSE AGREEMENT FOR PUBLISHING CC-BY**

Date: May 07, 2020  
Contributor name: Sze-Kie Ho  
Contributor address:  
Manuscript number: Selenium-OO-Test-2020-04-16WAT9a8kR5Y  
Re: Manuscript entitled Selenium-OO-Test-2020-04-16WAT9a8kR5Y (the "Contribution")  
for publication in Journal of Adolescent & Adult Literacy (the "Journal")  
published by Wiley Periodicals, Inc. ("Wiley")

Dear Contributor(s):

Thank you for submitting your Contribution for publication. In order to expedite the editing and publishing process and enable Wiley to disseminate your Contribution

I agree to the OPEN ACCESS AGREEMENT as shown above and have obtained written permission from all other contributors to execute this Agreement on their behalf.

Contributor's Name  Type name here

# 提出後の確認画面

## 確認画面

著者がライセンス契約書に署名して提出すると、OA出版の申請が自動的に実行され、この確認画面が表示されます。

OA申請は、直ちに所属機関の管理者に送られ、システム上で承認/却下の判断が行われます。結果は著者にメールで通知されます。

OA申請が承認された場合、組版・校正など出版までの通常の手続きが完了次第、論文はOAで出版されます。

[Back to Manage this Article](#)

Your order and license have been successfully submitted

1. A confirmation has been sent to your email.
2. You will be able to download the license from your dashboard.

Your institution, Karolinska Institutet, may cover your eligible open access article publication charge (APC) through an agreement with Wiley at no additional charge to you. If approved, your article will be published as open access in due course.

### Article details:

International Journal for Numerical Methods in Biomedical Engineering

Test article

DOI:10.1002/cnm.4413

Help us improve your experience

Indicate your agreement with the following statement: "It was easy and straightforward to order the OnlineOpen open access option for my journal article."

- Strongly disagree  
 Disagree  
 Neither agree nor disagree  
 Agree  
 Strongly agree

Please add any comments below to expand on your reply.

**SUBMIT**

# OA申請が却下されたら(1)

## 却下通知の到着

OA申請が所属機関の管理者によって承認または却下されると、Wileyから通知メールが届きます。右のような文面の却下通知が届いた場合、著者には2つの選択肢があります。

- APCを支払わず、非OAで論文を出版する
- APCを自己負担してOA出版する

それぞれの手続きを、次のページでご説明します。

### [却下通知メール]

Dear Author,

We are responding to your request for your institution or funder to pay the article publication charge for the following article.

Article Title:

Article DH\_ID:

Article DOI:

Journal Code:

Institution/Funder Name:

ABC University denied your Open Access payment request. Denial reason:

If you still want to make your article Open Access, please visit your <https://authorservices.wiley.com/home.html> either arrange for payment yourself or submit a new funding request to a different institution.

Sincerely,

The Wiley Open Access Account Team  
[accountdashboardsupport@wiley.com](mailto:accountdashboardsupport@wiley.com)

# OA申請が却下されたら (2)

## 申請却下後の手続き

- APCを支払わず、非OAで論文を出版する
- APCを自己負担してOA出版する

どちらの場合も、Author Servicesサイト上で、それぞれ右に記載の手続きを実行してください。

Author Servicesにログイン後、今回の論文のManage articleをクリック



- APCを支払わず、非OAで論文を出版する
- Sign Licenseから、CTA (非OAのライセンス契約書) に署名を行います

### Your License

Please sign your license for your article to be published.

Sign License



- APCを自己負担してOA出版する
- Order Open Accessから、自己負担によるOA出版を選択します

### ③ Make this article Open

Open access makes your article immediately and freely available to read, download, and share.

Discounts may be available

Order Open Access