TECKCHECKs版

Submitting your Paper

Submission to a Karger Journal

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Select the journal of your choice

- Go to the journal homepage
- Click on 'SUBMIT MANUSCRIPT'

MyKarger Account

Follow the instructions using your existing MyKarger log in details or create a MyKarger account to continue

MyKarger（個人アカウント）でログインしてください。

まだアカウントを作成でない場合には、新規作成をお願いします。

Once logged in you will be forwarded to our Submission Platform powered by ChronosHub

New authors to the platform will be requested to first update/complete their affiliation.

Kargerジャーナルに初めて投稿される場合には、左記のフォームに記入が必要です。

Organizationにご所属の機関をタイプし、下に現れるドロップダウンメニューから該当機関をご選択ください。

【例】 Karger University Hospitalのご所属だが、選択肢にKarger University Hospitalがない場合
→Karger Universityを選んでください。

ここで、機関名を何も選択しなかった場合は、例え実際にはAPCバウチャー適用機関のご所属であっても、適用可能とみなされず、論文アクセプト後の手続きにおいて、無料APCバウチャーを利用したオープンアクセス投稿の対応ができない場合がございます。

Submission Platform powered by ChronosHub

Check the journal selection and click on 'Submit'. You will be forwarded to Manuscript Manager to complete the submission process.

正しい投稿先ジャーナルで
あるかここで確認ください。

また、Publishing optionはこ
こで選択する必要はありま
せん。

単に情報提供目的のペー
ジです。

Journal Finder: Information on publishing options and estimated costs are displayed. Additional Page Charges might apply. Check individual journal Guidelines. Publishing options do not have to be selected at this point. Corresponding Authors will receive an email after article acceptance prompting them to go to ChronosHub to select the publishing option and accept the license agreement.

Transformative Agreements

Cost coverage or reduction for Open Access publication due to a Transformative Agreement will be displayed in the Journal Finder according to the affiliation.

Blood Purification
Publisher: *Karger Publishers* | ISSN: 0253-5068 | eISSN: 1421-9735
Subject areas: *Hematology, Nephrology*
Visit Publisher homepage   *Visit journal homepage*   *View author guidelines*

Practical information on hemodialysis, hemofiltration, peritoneal dialysis, and apheresis is featured in this journal. Recognizing the critical importance of equipment and procedures, particular emphasis has been placed on reports, drawn from a wide range of fields, describing technical advances and improvements in methodology. Papers reflect the search for cost-effective solutions which increase not only patient survival, but also patient comfort and disease improvement by

Read more

Publishing options

CC-BY-NC 4.0 - Author's Choice

A limited number of vouchers for coverage of Article Processing Charges/Publication Charges for Open Access articles in this journal by a corresponding author from **Corresponding Author 所属機関** is available due to an agreement between the institution and Karger Publishers. Availability will be checked upon acceptance of the paper.

MORE INFORMATION   SUBMIT

黄色ハイライトのセンテンス内、左図『Corresponding Author所属機関』の位置に、ご投稿論文のCorresponding Authorの所属機関名が正しく英文表記されていることをご確認の上、SUBMITボタンをクリックください。

ここでもPublishing optionsを選択する必要はありません。

Journal Finder: Publishing options do not have to be selected at this point. Corresponding Authors will receive an email after article acceptance prompting them to go to ChronosHub to select the publishing option and accept the license agreement.

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Submission Process in Manuscript Manager

First click on 'Start a new submission' and then 'Next'

Steps in Manuscript Manager

❶ Check account info, click 'Next'

❷ Complete Affiliation details if anything mandatory missing（漏れがあればご記入）

❸

■ Other contact and social media info can be entered, but is NOT mandatory, click 'Next'（特には必要なし）

❹

■ Select manuscript type and click 'Next'（原稿タイプの選択）

Submission Process in Manuscript Manager

Choose a manuscript type to proceed

この画面が出れば、再度プルダウンメニューから
原稿タイプをご選択ください。

Guidelines – Submission guidelines and Technical Checks

❶ Check your manuscript with AI by selecting the manuscript type and uploading the single .docx manuscript file

❷ Confirm you have read the Guidelines pertinent to the Journal to which you are submitting

❸ Click on "**Continue to next section**"

Checking your manuscript with AI

Read more …   +

Select type and study design
Manuscript type   原稿タイプの選択

- Select manuscript type   ▼

❶ Run checks   テキスト原稿ファイルのアップロード
Prepare and upload a single .docx file - **include** full manuscript text with title page and authors. Do **not** include figures and tables.

Choose File no file selected

Run AI checks

This manuscript has not been checked yet

❷ ✓ Check this box to confirm you have checked that your manuscript is author guideline compliant before continuing with your submission.

著者ガイドラインの確認後、右下ボタンをクリック   ❸ Continue to next section

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Authors – And Co-authors 　手順１．2ですべての共著者情報の入力。既にデータベースにある著者もあり。ない著者の場合、詳細情報の入力が必要です。

❶ Add the co-authors one-at-a-time by first entering the co-authors' email addresses:

- *If the co-author is already **in the database**, he/she will appear in the list*
- *If the co-author is **not already the database**, the submitting author must add the co-author's*

  information

❷ Click on "**Add Author**"

❸ Check the box when completed

❹ Click on "**Save and Continue**"

Others associated with this manuscript

Add the co-authors in this section. The program will search if the person is currently listed in the database.

Add the author's email address ❶

a.lorenz@karger.com

Add author ❷

Delete	Edit	Name	Affiliation	Type/designation
🗑	✏	1 Ms Marta Raposo Barrero contact	m.raposo_barrero@karger.com Switzerland	Corresponding Author

✓ Check this box when you have completed this section.

❸　　　　　　　　　　　　　　　　　　　　　　　　　　　　❹ Save and continue

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Details – How to enter Manuscript Information

招待論文、プロジェクトに属する論文などの選択。
通常投稿の場合は、NONE

❶ Select the appropriate **Section** of the journal for your manuscript:
- *Open the drop-down menu and select the section most suited to your submission. This may well be None*

❷ Make sure to select the right **Manuscript type** by opening the drop-down menu
- *Please check the journal's Guidelines for more information*

Details
Complete the form below

Manuscript title (required)

Special character

Running Title (required)

Special character

Word use:
Word limit: 50

Section (required) ❶

Manuscript type (required) ❷

Abstract (required)

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Details – Enter funding and Plan S information ((select none))

資金団体の助成を受けている場合はその名称、受けていなければNONE

- You will be asked to select your funding body or state None here

- If you choose the option 'other' please provide further information in this field.

日本の場合、通常はNONE

- Additionally, you will also be asked to indicate your Plan S funder or state None here

Funding

Please choose your funding body below. If it is not listed, please choose the option 'Other' and provide further information. If you are not being funded, please select 'none'. (required)

[▼]

If you have selected 'other' please provide further funder details below

[   ]

Plan S

Does your funder participate in Plan S? If yes, please indicate your Plan S funder from the full list found **HERE.** (required)

[   ]

[Special character]

Details – Pre-print ((skip))

You will be asked to indicate whether you have previously published this manuscript with a preprint server

Pre-printとしてすでに出版している場合。該当しなければスキップ

Preprint DOI

If you have published this manuscript with a preprint server such as medRxiv or bioRxiv, please add the active URL for the DOI in the box below. Please use the format the format **https://doi.org/xx.xx/rs.3.rs-xxxxx/vx**

Special character

Keywords – Add custom keywords

原稿に関するキーワードをメニューから選択、また手入力で追加

- **Add the custom Keywords pertinent to your manuscript one-at-a-time**
  - *You can add your own or select relevant ones from the list*

- Click on "**Save keywords and Continue**"

Manuscript keywords

Select from the list below or add your own relevant keywords.
It is COMPULSORY to select or add at least 3 relevant keywords.

Keyword list - select a keyword from the list and then click 'Add keyword'.

(colorectal) liver metastases
(venous) Tromboembolism
Abcessesinflammation
Abdominal infections
Abdominal trauma
Abdominal wall hernia
ABPM
ACE inhibitor

Add keyword

Add custom keyword - enter a keyword in the box and then click 'Add keyword'.

Add keyword

Save keywords and continue

Documents – Choose the files

原稿ファイルをひとつづつアップロード。図表やイラストなどは
リンク先のtechnical instructionsで仕様を確認

❶ Upload one-at-a-time your manuscript files. Be sure to include the compulsory documents

- *Select for each file the corresponding file type*

❷ After choosing each file, click on "**Upload File**"

❸ Check the box when completing the section 全アップロード終了後チェックマーク

❹ Click on "**Continue to next section**"

Manuscript documents

Your manuscript should be submitted as a Microsoft WORD .doc or .docx file.
For technical specifications on how to provide tables, figures, and illustrations, please refer to our technical instructions.

YOU MUST CHECK YOUR DOCUMENT FOR COMPLETENESS IN THE LAST STEP BEFORE SUBMITTING TO ENSURE IT IS PROPERLY FORMATTED AND DISPLAYS CORRECTLY. **The figures/ illustrations in the published work will correspond to the quality of the figures provided.**

IMPORTANT: ENSURE YOUR TITLE PAGE INCLUDES ALL AUTHORS AND THEIR AFFILIATIONS.

Compulsory document: Manuscript

Upload documents

Maximum file size 25 Mbytes (or supported video formats mp4, Ogg, webM 800 Mbytes)

| Choose File | No file chosen | ❶ |

Select file type

❷ Upload file

✓ Check this box to confirm you have read and complied with the file instructions.

❸

❹ Continue to next section

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Letter – Cover letter and accompanying information

❶ Complete the form by writing the Cover Letter

❷ Check the box when completing the section

❸ Click on "**Continue to next section**"

Cover letter and accompanying information
Complete the form below

Cover Letter (required)

Help for this field

❶
カバーレターフォーム。

Special character

Word use:
Word limit: 1000

✓ By ticking this box I declare that information given in this manuscript submission is truthful and correct. (required)

❷

Save draft | Save and continue ❸

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Declaration – And submission statement   論文投稿に関連する開示事項（申告・宣言）

- Read and complete the declaration and submission statement form

- Once you declare that you and all co-authors agree, you will be able to click on "**Save and continue**"

- *Please note that you will act on behalf of all co-authors and will ensure that all co-authors confirm*

Declaration and submission statement

Complete the form below

Hereby, the Author submits the "Manuscript" to Karger Publishers for the purposes of potential publication after peer-review. The present statement does not dictate any copyrights or licensing agreements; this will only be defined should the manuscript be accepted for publication. During the review process, all rights related to the Manuscript remain with the author.

The Authors declare that they agree to the following:

✓ By submitting your manuscript to this journal, you confirm that your manuscript conforms to the requirements outlined in the journal's Guideline for Authors. (required)

✓ By submitting your manuscript to this journal, you acknowledge the costs for publication as outlined in the journal's Guideline for Authors and accept that, should your submission be accepted for publication, the costs for publication will apply. (required)

✓ By submitting your m... (required)

✓ **IMPORTANT:** The submitting author has the authority to act on behalf of all co-authors and will **ensure that all co-authors confirm this using the verification link in the submission confirmation email** sent out to all authors, or via their author overview in this submission system. (alternately, please contact the editorial office should you prefer to provide hand-written signatures of each author, or if any of your co-authors cannot complete the verification for any reason) (required)

Save draft   Save and continue

すべての共著者が同意していることを代表として申告・宣言します

Send – Submit your manuscript 正式に投稿する前の確認事項

- Review the submission information
- The author will be alerted if any information is missing
- In case you have problems submitting your manuscript, please **contact the Editorial Office** directly

❶ Click on "**PDF review document**" and check if everything is correct

❷ Click on "**Confirm reading**"

❸ Click on "**Submit your manuscript**"

✔ Guidelines | Authors | Details | Keywords | Documents | Reviewers | Letter | Declaration

☑ Send

Check and send

Check the submission details below. You ca...

Authors

Delete	Edit	Name
🗑	✏	1 Ms Marta Raposo contact

Details

Review document

You MUST CHECK THE PDF REVIEW DOCUMENT as it will be presented to the reviewers before you can submit.

IMPORTANT: ENSURE YOUR TITLE PAGE INCLUDES ALL AUTHORS AND THEIR AFFILIATIONS.

1. Check the PDF review document.

[PDF review document] ❶

2. Confirm you have checked the PDF review document.

[Confirm reading] ❷

If you have difficulties opening the PDF review document, please see the help topic at the bottom of the page.

No reviewers suggested

Letter

Letter: w

You cannot submit your manuscript until all mandatory information is completed.

❸ [Submit your manuscript]

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After Acceptance
Continue the publishing journey in ChronosHub

受理後の手続きについて

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Upon acceptance of the article the Corresponding Autor will receive an email

Clicking on the green button 'Select Publication Route' will open our Submission Platform.
Click on 'Log in to MyKarger' and enter your email and password.

Acceptメールにある緑のボタンをクリックして、MyKargerアカウントでログイン
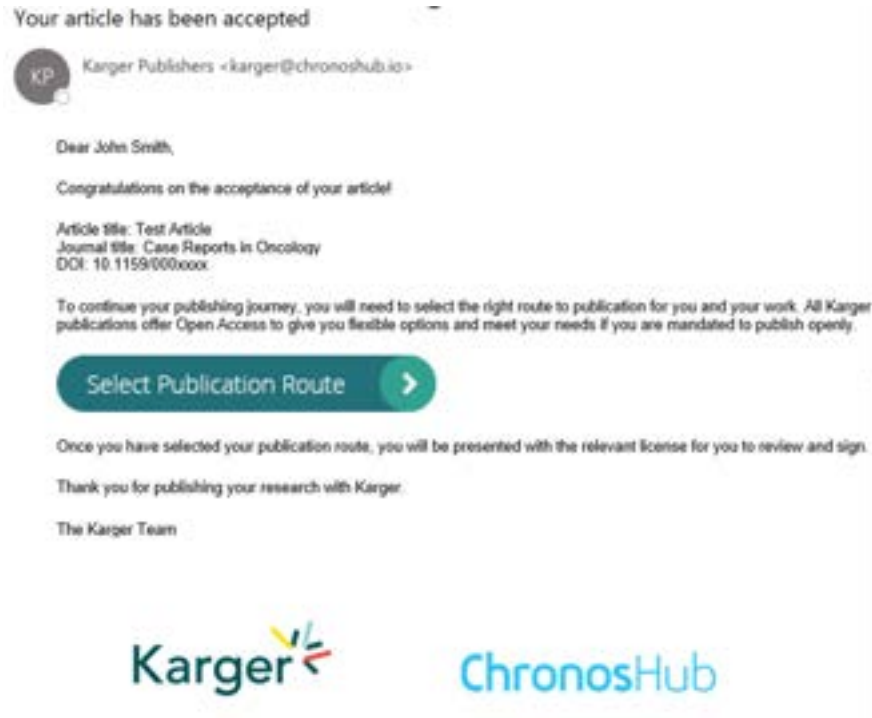
Dashboard

On your dashboard go to 'Accepted'. Any articles requiring an action will be marked.
Click on 'Select publishing option'.

Select publishing option

OA Agreement を締結している貴施設の責任著者であれば、このページは現れません。次のページご参照。

If available you will be given a choice of publishing options. Click on selected option.

Select publishing option – Transformative Agreement

Eligibility for Open Access publication cost coverage or reduction due a Transformative Agreement will be displayed if applicable. Click on 'Accept Waiver' to publish without or with reduced costs.
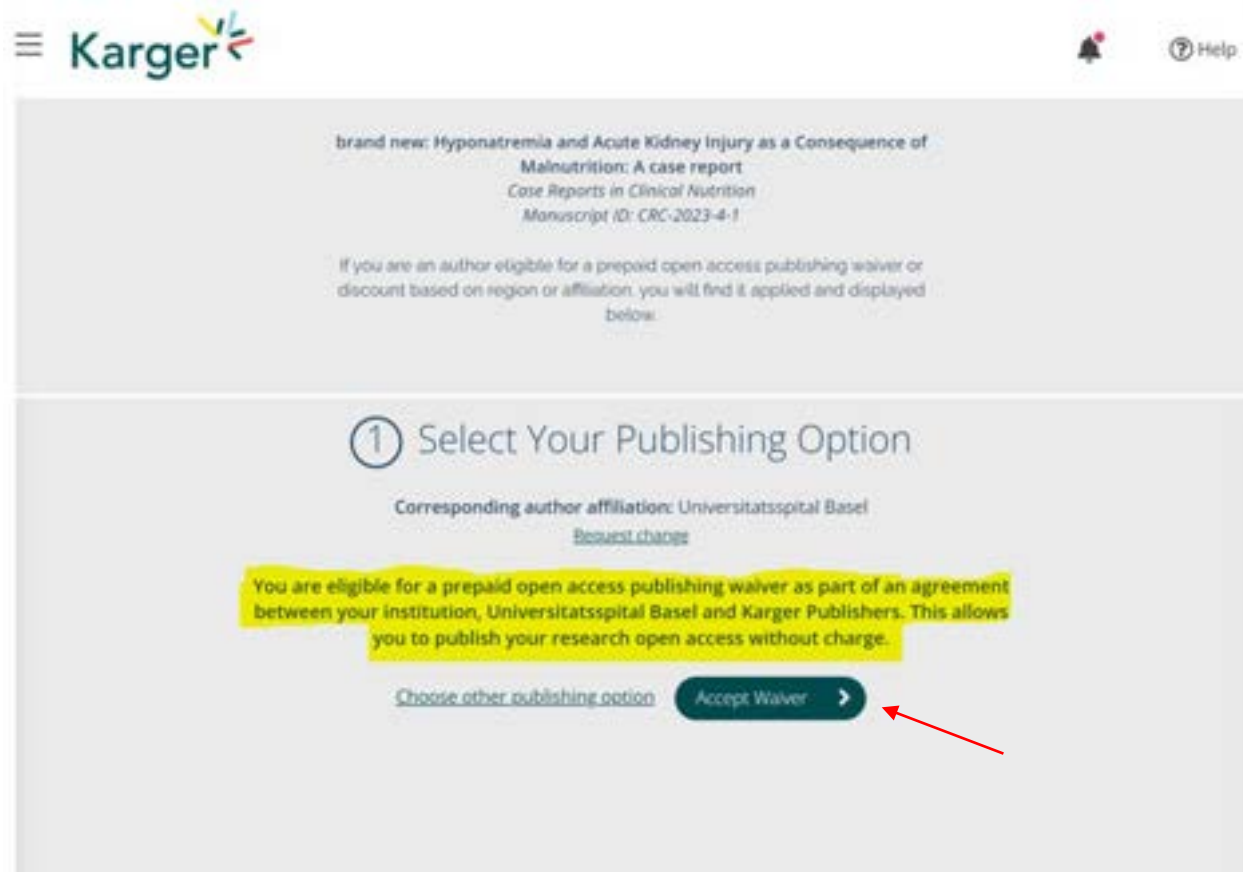
黄色ハイライトのセンテンスをご確認の上、Accept Waiver（支払い免除）ボタンをクリック

Opt out despite being eligible – Transformative Agreement

You can choose to opt out and continue without a waiver by clicking on 'Choose other publishing option'. You will then be asked to give a reason and confirm.
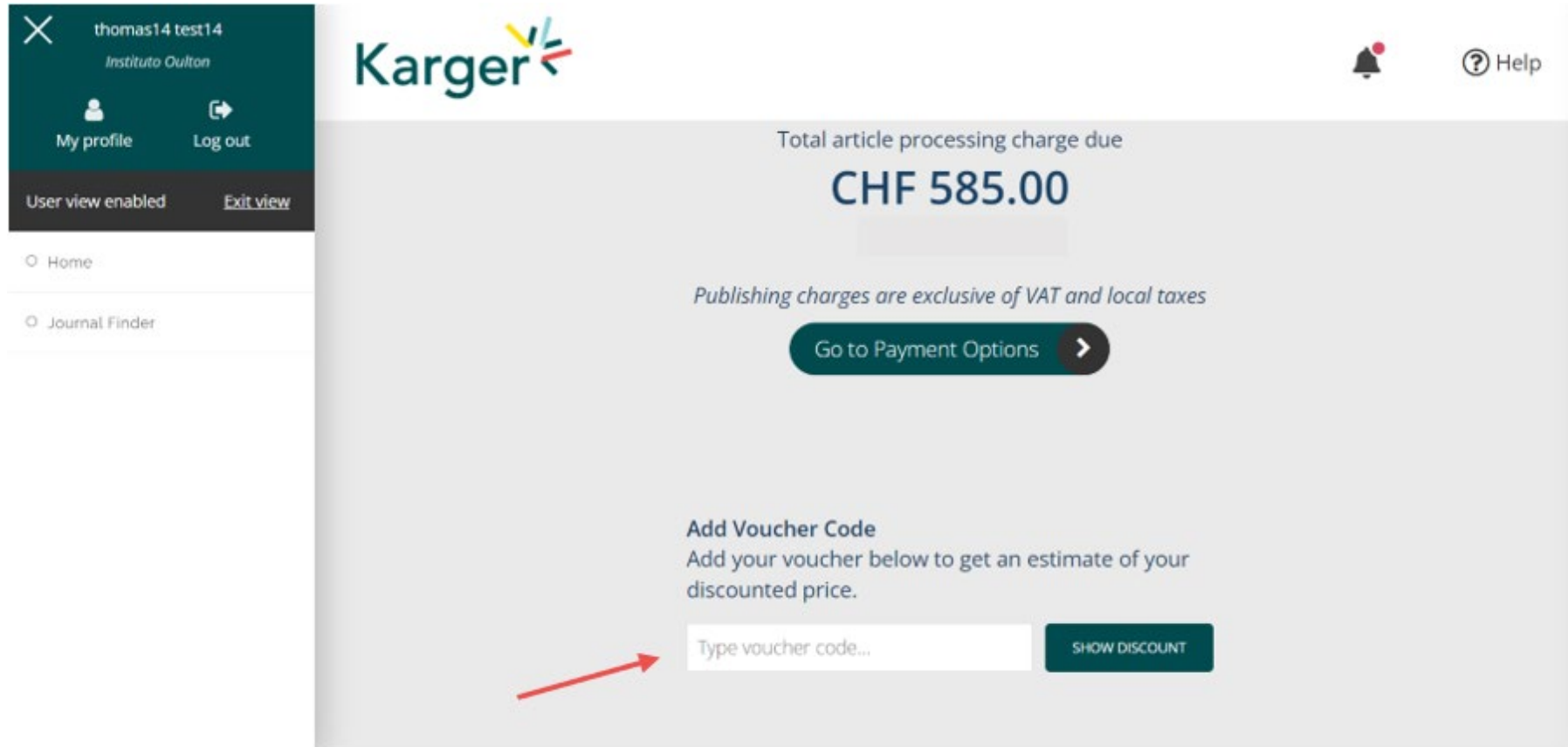
支払い免除オプションを放棄する場合、リンクをクリックの上、その理由を記述ください。

Add Voucher Code　　OA費用支払い免除を承認していれば、この画面は現れません。

If you have received a voucher code through your institute, or through another initiative, that grants you a discount on publishing costs, enter code here.

OA費用支払い免除を承認していれば、この画面は現れません。

License Agreement　　ライセンスアグリーメントをご確認の上、ご承認ください。

Read, accept, and confirm the License Agreement.

Payment – publication charges　OA費用支払い免除を承認していれば、この画面は現れません。
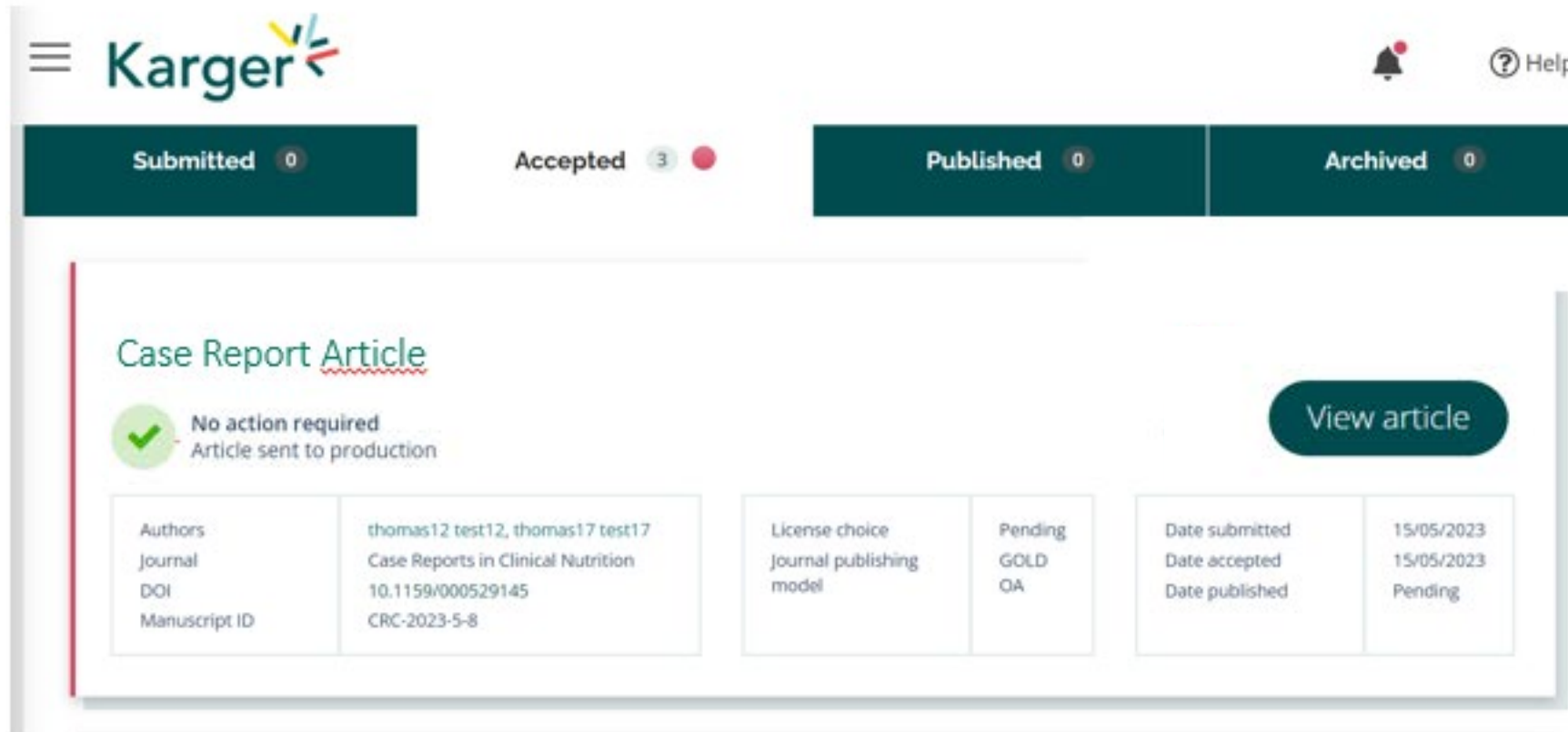
If publication charges apply these will be displayed. Click on 'Go to Payment Options'.
You can select to pay by credit card or invoice or forward the invoice to a third party (e.g. your institute) to pay.
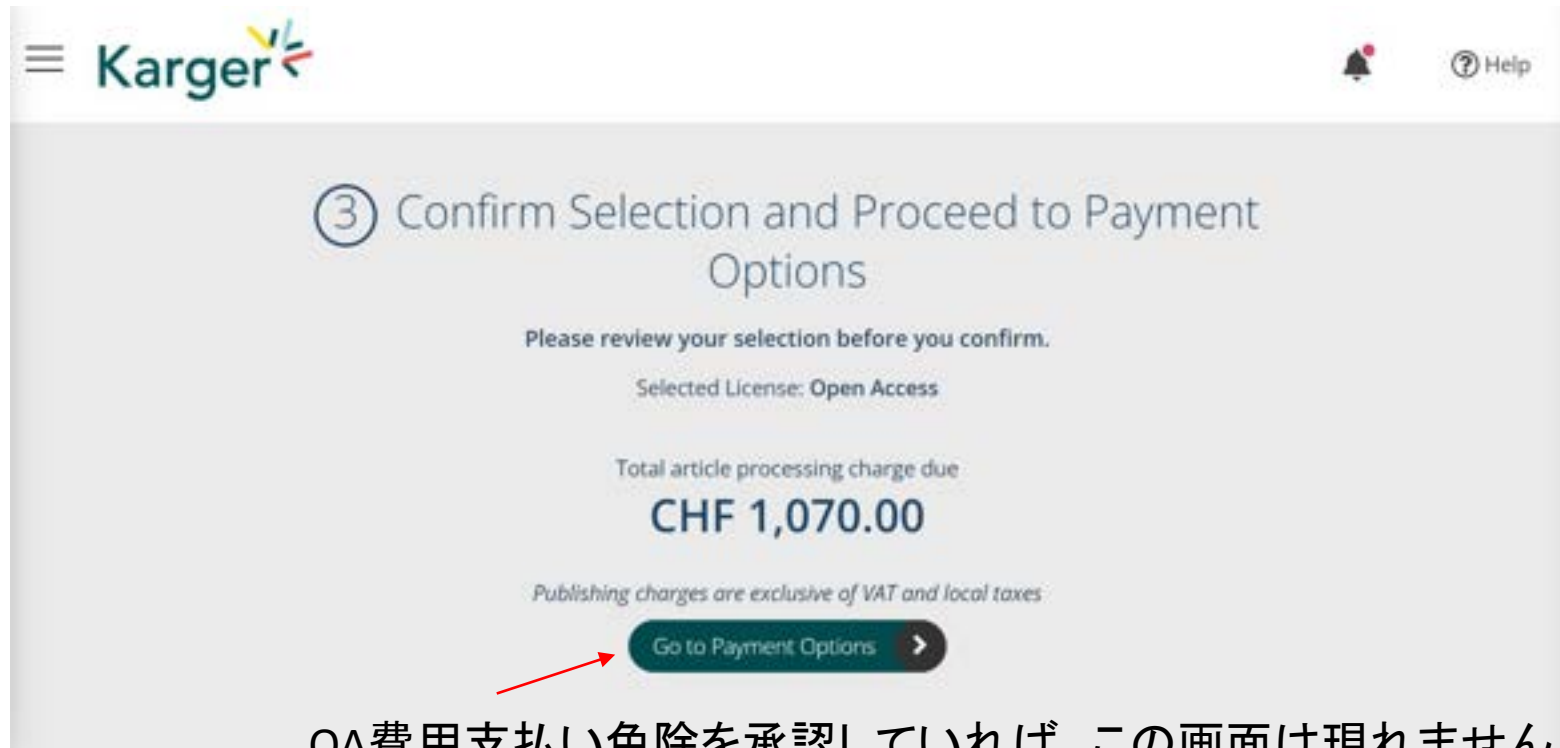
OA費用支払い免除を承認していれば、この画面は現れません。

Payment received – article production 　受理原稿の出版制作フェーズへの移行の通知

As soon as payment is received your article will be sent to production. No further action is required.

出版までしばらくお待ちください。